



## AGENDA

### FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING TUESDAY, FEBRUARY 10, 2026 7:00 P.M.

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**CALL TO ORDER:** Board Chairperson

**ROLL CALL:** Fiscal Officer, Shelly Schultz

Trustee, Michael Berding \_\_\_\_\_  
Trustee, Shannon Hartkemeyer \_\_\_\_\_  
Trustee, Joe McAbee \_\_\_\_\_

### **PLEDGE OF ALLEGIANCE**

### **PRESENTATIONS**

- A. MetroParks – Trail access
- B. Fairfield Coalition – Annual Report

### **ITEMS FOR BOARD DISCUSSION**

- A. Calendar
- B. Pickleball Courts
- C. Administration building maintenance

### **COMMUNICATION**

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

### **CONSENT AGENDA**

All items under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for the removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

1. Motion to adopt: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

### **FISCAL OFFICE BUSINESS – Consent Agenda Items**

- A. Recommend motion to suspend reading of the minutes of the following meeting:
  1. Trustee Regular Meeting, January 13, 2026.
- B. Recommend motion to approve the minutes

C. Recommend motion to approve payment of the bills by the Fiscal Office

## **RESOLUTIONS – Consent Agenda Items**

- A. Resolution No. 26-20 Approving Open Purchase Order Balances.
- B. Resolution No. 26-21 Declaring Nuisances and Ordering Abatement on Properties.
- C. Resolution No. 26-22 Authorizing Appointment of part-time Firefighter/EMT Samuel Chittum.
- D. Resolution No. 26-23 Authorizing Crack Seal to be purchased at a price not to exceed \$10,000.00.
- E. Resolution No. 26-24 Certifying Township Highway Mileage For 2025.

## **FISCAL OFFICER REPORT – Fiscal Officer**

## **ADMINISTRATOR'S REPORT – Administrator**

## **RESOLUTIONS**

- A. Resolution No. 26-07 Resolution to Approve the Renovation of Fire Station 211 by HGC Construction at a Base Cost Not to Exceed \$2,464,043.00 Plus Alternates in the Cost of \$130,567.89 for a Total Cost of \$2,594,610.89 and Paid from Multiple Funds.
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- B. Resolution No. 26-18 Resolution Authorizing the Township Administrator to Sign a Letter of Engagement with Bradley Payne for Municipal Advisory Services.
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- C. Resolution No. 26-25 Resolution Providing for the Issuance and Sale of General Obligation (Limited Tax) Capital Improvement Bonds in the Principal Amount of Not to Exceed \$3,000,000.00 to Pay the Costs to Rehabilitate and Improve a Fire Department Building, the Execution of Other Necessary Agreements and Certificates, and Declaring an Emergency.
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- D. Resolution No. 26-26 Resolution to Amend Resolution 26-08 Authorizing the Administrator to Execute Agreement with the Butler County Emergency Management Cooperation Program, at a Total Cost of \$12,850.75.
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- E. Resolution No. 26-27 Resolution Revising the 2026 Permanent Appropriations by Attached Fund Totals for Fiscal Year 2026.
  - 1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.

F. Resolution No. 26-28 Resolution Appointing Members to the Zoning Commission and the Board of Zoning Appeals.

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

**COMMITTEE REPORTS**

- A. Transportation Improvement District (TID) – Trustee McAbee
- B. Emergency Management Agency (EMA) – Trustee Hartkemeyer
- C. Ohio, Kentucky, Indian Regional Council of Government (OKI) – Trustee Hartkemeyer
- D. The Coalition of Large Ohio Urban Township (CLOUT) – Trustee Hartkemeyer

**BOARD COMMENTS**

**ANNOUNCEMENTS**

- Annual Chamber Awards Meeting – Thursday, February 12, 2026.
- Presidents Day Observed – Monday, February 16, 2026. All Township offices will be closed.
- Zoning Commission Meeting – Wednesday, February 18, 2026, at 7:00 PM.
- Regular Trustees Meeting – Tuesday, March 10, 2026, at 7:00 PM.
- Public Hearing Vision Plan – Tuesday, March 10, 2026, at 7:05 PM.
- State of the Community Schools – Wednesday, March 11, 2026, at 11:00 AM.
- Butler Tech Aviation Center Ribbon Cutting – Monday, March 16, 2026, at 10:00 AM.

**Motion to move to Executive Session** pursuant to ORC 121.22 (G) (1) to consider the discipline, appointment, employment or compensation of a public employee or official, and ORC 121.22 (2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the revised code.

Motion to go into Executive Session: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_  
a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee  
b. President declares motion \_\_\_\_\_.

President convenes executive session at \_\_\_\_\_ P.M.

President resumes regular meeting at \_\_\_\_\_ P.M.

E. Resolution No. 26-29 Resolution Approving an Employment Contract with Kimberly A. Lapensee as Township Administrator Pursuant to ORC Section 505.031 and Dispensing with the Second Reading.

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee

F. Resolution No. 26-30 Resolution (Property Sale).

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

**ADJOURNMENT**

Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_  
a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee  
b. President declares meeting adjourned \_\_\_\_\_ P.M.

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 26-20**

**RESOLUTION APPROVING OPEN PURCHASE ORDER BALANCES.**

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

**SECTION 3** This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This Resolution shall take effect at the earliest period allowed by law.

**Adopted: February 10, 2026**

**Board of Trustees**

**Vote of Trustees**

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Katherine Barbiere, Township Law Director

PO #	Issue Date	Account Code	Acct Amount	Currt Balance	Department	Vendor	Notes
113-2026	1/12/26	1000-110-221-0000	\$52,093.08	\$52,093.08	GENERAL	MEDBEN ADMINISTRATORS INSURANCE AGENCY	MEDICAL INVOICES
132-2026	1/20/26	1000-110-223-0000	\$9,426.00	\$8,640.50	GENERAL	PRINCIPAL LIFE INSURANCE COMPANY	DENTAL, VISION, LIFE INSURANCE INVOICES
132-2026	1/20/26	1000-110-224-0000	\$1,689.00	\$1,548.35	GENERAL	PRINCIPAL LIFE INSURANCE COMPANY	DENTAL, VISION, LIFE INSURANCE INVOICES
108-2026	1/9/26	1000-110-312-0000	\$3,500.00	\$3,500.00	GENERAL	BASTIN & COMPANY	FINANCIAL STATEMENTS
109-2026	1/9/26	1000-110-312-0000	\$20,000.00	\$20,000.00	GENERAL	BALESTRA & COMPANY PLLC	AUDIT FEES
105-2026	1/1/26	1000-110-318-0000	\$1,000.00	\$1,000.00	GENERAL	HUNTINGTON CREDIT CARD	CREDIT CARD PURCHASES FOR ALL DEPARTMENTS
98-2026	1/9/26	1000-110-319-0000	\$5,400.00	\$5,400.00	GENERAL	DELL MARKETING LP	MICROSOFT OFFICE LICENSING
104-2026	1/9/26	1000-110-319-0000	\$16,668.00	\$16,668.00	GENERAL	GOPILOT	ZONING SOFTWARE
60-2026	1/9/26	1000-110-323-0000	\$674.99	\$0.00	GENERAL	CT SECURITY SERVICES	REPLACED LOCK AT ADMIN BUILDING - FRONT DOOR
71-2026	1/9/26	1000-110-323-0000	\$1,500.00	\$1,500.00	GENERAL	A-1 SPRINKLER CO., INC.	FIRE EXTINGUISHERS, HOOD INSPECTIONS, FIRE ALARMS
80-2026	1/9/26	1000-110-323-0000	\$1,000.00	\$1,000.00	GENERAL	Best One Tire and Service of Mid America, Inc.	TIRES FOR ALL DEPARTMENTS
97-2026	1/9/26	1000-110-323-0000	\$1,500.00	\$1,500.00	GENERAL	CT SECURITY SERVICES	CAMERA SECURITY AT POLICE DEPARTMENT AND REPAIRS TO DOOR ADMIN
105-2026	1/1/26	1000-110-323-0000	\$3,000.00	\$3,000.00	GENERAL	HUNTINGTON CREDIT CARD	CREDIT CARD PURCHASES FOR ALL DEPARTMENTS
56-2026	1/1/26	1000-110-330-0000	\$4,000.00	\$4,000.00	GENERAL	HUNTINGTON CREDIT CARD	2026 OTA FEES AND HOTEL FEES
76-2026	1/9/26	1000-110-341-0000	\$1,000.00	\$977.53	GENERAL	ALTAFIBER	TELEPHONES FOR ALL BUILDINGS
99-2026	1/9/26	1000-110-351-0000	\$25,000.00	\$24,665.08	GENERAL	DUKE ENERGY	ELECTRICITY FOR ALL DEPARTMENTS - STREETLIGHTS
88-2026	1/9/26	1000-110-352-0000	\$1,200.00	\$1,168.34	GENERAL	BUTLER COUNTY WATER & SEWER DEPT.	WATER AND SEWER INVOICES
57-2026	1/1/26	1000-110-360-0000	\$2,000.00	\$2,000.00	GENERAL	STEWART LAND USE, LLC	CONTRACT FOR COMPREHENSIVE PLAN
70-2026	1/9/26	1000-110-360-0000	\$35,500.00	\$32,988.68	GENERAL	ADP, INC.	PAYOUT INVOICES
73-2026	1/9/26	1000-110-360-0000	\$500.00	\$500.00	GENERAL	ADJUDICATION LAB INC	DRUG TESTING FOR EMPLOYEES
81-2026	1/9/26	1000-110-360-0000	\$7,000.00	\$7,000.00	GENERAL	BETHESDA HEALTHCARE	DRUG TESTING AND EAP
83-2026	1/9/26	1000-110-360-0000	\$1,000.00	\$1,000.00	GENERAL	BUCKEYE POWER SALES CO., INC.	GENERATOR MAINTENANCE FOR ALL BUILDINGS
90-2026	1/9/26	1000-110-360-0000	\$330.00	\$330.00	GENERAL	CDWG	SOPHOS CYBER SECURITY FOR ALL DEPARTMENTS
130-2026	1/1/26	1000-110-360-0000	\$882.04	\$0.00	GENERAL	BUTLER COUNTY EMERG. MGMT. AGENCY	AGREEMENT WITH BUTLER COUNTY EMA
123-2026	1/13/26	1000-110-410-0000	\$500.00	\$465.36	GENERAL	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES
93-2026	1/9/26	1000-110-420-0000	\$3,000.00	\$3,000.00	GENERAL	CINTAS #009	CLEANING SUPPLIES, UNIFORMS, CLEANING SUPPLIES - PARKS
105-2026	1/9/26	1000-110-420-0000	\$3,000.00	\$886.90	GENERAL	HUNTINGTON CREDIT CARD	CREDIT CARD PURCHASES FOR ALL DEPARTMENTS
86-2026	1/9/26	1000-110-510-0000	\$1,000.00	\$1,000.00	GENERAL	BUTLER COUNTY TOWNSHIP ASSOCIATION	DUES
102-2026	1/9/26	1000-110-510-0000	\$5,500.00	\$5,500.00	GENERAL	FAIRFIELD CHAMBER OF COMMERCE	CHAMBER DUES
115-2026	1/1/26	1000-110-510-0000	\$600.00	\$600.00	GENERAL	GREATER HAMILTON CHAMBER OF COMMERCE	2026 MEMBERSHIP DUES
116-2026	1/13/26	1000-110-510-0000	\$600.00	\$600.00	GENERAL	GREATER HAMILTON SAFETY COUNCIL	2026 MEMBERSHIP DUES
126-2026	1/1/26	1000-110-510-0000	\$200.00	\$200.00	GENERAL	OHIO TOWNSHIP ASSOCIATION	2026 CLOUD DUES
87-2026	1/9/26	1000-110-599-0000	\$2,000.00	\$2,000.00	GENERAL	BUTLER COUNTY TREASURER	PROPERTY TAXES
127-2026	1/1/26	1000-110-599-0000	\$8,588.13	\$0.00	GENERAL	SC STRATEGIC SOLUTIONS, LLC	SCANNING COMPLETION OF OLD DOCUMENTS
84-2026	1/9/26	1000-110-360-0000	\$7,000.00	\$7,000.00	GENERAL	BUTLER COUNTY ENGINEER	TRAFFIC LIGHTS
89-2026	1/9/26	1000-110-360-0000	\$150.00	\$140.00	GENERAL	BUTLER RURAL ELECTRIC COOPERATIVE, INC.	STREETLIGHTS
99-2026	1/9/26	1000-110-360-0000	\$11,500.00	\$10,217.62	GENERAL	DUKE ENERGY	ELECTRICITY FOR ALL DEPARTMENTS - STREETLIGHTS
93-2026	1/9/26	1000-110-360-0000	\$15,000.00	\$15,000.00	GENERAL	CINTAS #009	CLEANING SUPPLIES, UNIFORMS, CLEANING SUPPLIES - PARKS
105-2026	1/1/26	1000-110-360-0000	\$500.00	\$500.00	GENERAL	HUNTINGTON CREDIT CARD	CREDIT CARD PURCHASES FOR ALL DEPARTMENTS
94-2026	1/9/26	2011-310-318-0000	\$9,300.00	\$8,834.05	MOTOR VEHICLE LICENSE TAX	CITY OF HAMILTON	GAS AND ELECTRIC AND STREETLIGHTS
99-2026	1/9/26	2011-330-335-0000	\$3,000.00	\$3,000.00	MOTOR VEHICLE LICENSE TAX	DUKE ENERGY	ELECTRICITY FOR ALL DEPARTMENTS - STREETLIGHTS
88-2026	1/9/26	2011-330-352-0000	\$1,000.00	\$959.40	MOTOR VEHICLE LICENSE TAX	BUTLER COUNTY WATER & SEWER DEPT.	WATER AND SEWER INVOICES
91-2026	1/9/26	2011-330-356-0000	\$1,100.00	\$1,100.00	MOTOR VEHICLE LICENSE TAX	CHARTER COMMUNICATIONS HOLDINGS, LLC	CABLE SERVICES FOR PUBLIC WORKS AND FIRE
140-2026	1/9/26	2011-330-598-0000	\$4,300.00	\$4,300.00	MOTOR VEHICLE LICENSE TAX	DELL MARKETING LP	MICROSOFT OFFICE LICENSING
65-2026	1/9/26	2021-330-335-0000	\$100.00	\$100.00	MOTOR VEHICLE LICENSE TAX	ALBERT L. KOENIG	REIMBURSEMENT - FUEL, SNOW PLOW
69-2026	1/1/26	2021-330-323-0000	\$287.50	\$0.00	GASOLINE TAX	OVERHEAD DOOR OF GREATER CINCINNATI, IN.	REPAIR GARAGE DOOR AT PUBLIC WORKS
71-2026	1/9/26	2021-330-323-0000	\$5,000.00	\$4,261.53	GASOLINE TAX	CRONIN FORD NORTH	REPAIRS/MAINTENANCE ON POLICE/PUBLIC WORKS VEHICLES
80-2026	1/9/26	2021-330-323-0000	\$2,000.00	\$2,000.00	GASOLINE TAX	GASOLINE TAX	FIRE EXTINGUISHERS, HOOD INSPECTIONS, FIRE ALARMS
83-2026	1/9/26	2021-330-323-0000	\$1,500.00	\$1,500.00	GASOLINE TAX	Best One Tire and Service of Mid America, Inc.	Tires for all departments
85-2026	1/9/26	2021-330-323-0000	\$1,500.00	\$1,500.00	GASOLINE TAX	BUCKEYE POWER SALES CO., INC.	SOPHOS CYBER SECURITY FOR ALL DEPARTMENTS
105-2026	1/1/26	2021-330-323-0000	\$2,000.00	\$2,000.00	GASOLINE TAX	BUTLER COUNTY SHERIFF	RADIOS AND SHERIFF DISPATCHING FEES
137-2026	1/27/26	2021-330-323-0000	\$5,000.00	\$5,000.00	GASOLINE TAX	HUNTINGTON CREDIT CARD	CREDIT CARD PURCHASES FOR ALL DEPARTMENTS
73-2026	1/9/26	2021-330-360-0000	\$800.00	\$800.00	GASOLINE TAX	SOUTHEASTERN EQUIPMENT CO., INC.	REPAIR BACKHOE
81-2026	1/9/26	2021-330-360-0000	\$500.00	\$500.00	GASOLINE TAX	ADJUDICATION LAB INC.	DRUG TESTING FOR EMPLOYEES
90-2026	1/9/26	2021-330-360-0000	\$220.00	\$220.00	GASOLINE TAX	BETHESDA HEALTHCARE	SOPHOS CYBER SECURITY FOR ALL DEPARTMENTS
93-2026	1/9/26	2021-330-360-0000	\$10,000.00	\$10,000.00	GASOLINE TAX	CDWG	CLEANING SUPPLIES, UNIFORMS, CLEANING SUPPLIES - PARKS
111-2026	1/12/26	2021-330-360-0000	\$7,500.00	\$7,500.00	GASOLINE TAX	CINTAS #009	OPERATING SUPPLIES FOR PUBLIC WORKS AND FIRE
130-2026	1/14/26	2021-330-360-0000	\$882.04	\$0.00	GASOLINE TAX	BUTLER COUNTY EMERG. MGMT. AGENCY	AGREEMENT WITH BUTLER COUNTY EMA
72-2026	1/9/26	2021-330-420-0000	\$1,000.00	\$982.02	GASOLINE TAX	SUPPLIES FOR PUBLIC WORKS	SALT/BRINE
84-2026	1/9/26	2021-330-420-0000	\$89,000.00	\$44,003.10	GASOLINE TAX	CINTAS #009	CLEANING SUPPLIES, UNIFORMS, CLEANING SUPPLIES - PARKS
93-2026	1/9/26	2021-330-420-0000	\$10,000.00	\$10,000.00	GASOLINE TAX	CINTAS #009	CLEANING SUPPLIES, UNIFORMS, CLEANING SUPPLIES - PARKS

PO #	Issue Date	Account Code	Acct Amount	Curr Balance	Department	Vendor	Notes
100-2026	1/9/26	2021-330-420-0000	\$2,000.00	\$2,000.00	Gasoline Tax	DUNCAN OIL COMPANY	FUEL OIL/GENERATOR
105-2026	1/1/26	2021-330-420-0000	\$2,000.00	\$2,000.00	Gasoline Tax	HUNTINGTON CREDIT CARD	CREDIT CARD PURCHASES FOR ALL DEPARTMENTS
135-2026	1/22/26	2021-330-420-0000	\$75.89	\$75.89	Gasoline Tax	MATHESON TRI GAS	WELDING SUPPLIES FOR PUBLIC WORKS
113-2026	1/12/26	2031-330-221-0000	\$38,404.68	\$38,404.68	Road and Bridge	MEDBEN ADMINISTRATORS INSURANCE AGENCY	MEDICAL INVOICES
132-2026	1/20/26	2031-330-223-0000	\$7,500.00	\$7,500.00	Road and Bridge	PRINCIPAL LIFE INSURANCE COMPANY	PRINCIPAL LIFE INSURANCE COMPANY
132-2026	1/20/26	2031-330-224-0000	\$1,360.20	\$1,360.20	Road and Bridge	PRINCIPAL LIFE INSURANCE COMPANY	PRINCIPAL LIFE INSURANCE COMPANY
76-2026	1/9/26	2031-330-341-0000	\$1,000.00	\$1,000.00	Road and Bridge	ALTAFIBER	TELEPHONES FOR ALL BUILDINGS
113-2026	1/12/26	2081-210-221-0000	\$144,588.48	\$144,588.48	POLICE	MEDBEN ADMINISTRATORS INSURANCE AGENCY	MEDICAL INVOICES
132-2026	1/20/26	2081-210-223-0000	\$24,569.00	\$22,521.63	POLICE	PRINCIPAL LIFE INSURANCE COMPANY	PRINCIPAL LIFE INSURANCE COMPANY
132-2026	1/20/26	2081-210-224-0000	\$4,122.00	\$3,778.49	POLICE	PRINCIPAL LIFE INSURANCE COMPANY	PRINCIPAL LIFE INSURANCE COMPANY
103-2026	1/9/26	2081-210-225-0000	\$20,000.00	\$20,000.00	POLICE	GALLS LLC	UNIFORMS FOR POLICE AND FIRE
105-2026	1/1/26	2081-210-318-0000	\$7,500.00	\$7,500.00	POLICE	HUNTINGTON CREDIT CARD	CREDIT CARD PURCHASES FOR ALL DEPARTMENTS
64-2026	1/9/26	2081-210-319-0000	\$4,000.00	\$0.00	POLICE	FLOCK GROUP	NOVA FLOCK SYSTEM YEAR 1 OF 3
98-2026	1/9/26	2081-210-319-0000	\$14,300.00	\$14,300.00	POLICE	DELL MARKETING LP	MICROSOFT OFFICE LICENSING
67-2026	1/1/26	2081-210-323-0000	\$7,500.00	\$6,540.91	POLICE	FIRESTONE PAYMENT CENTER	REPAIRS/MAINTENANCE ON POLICE VEHICLES
68-2026	1/1/26	2081-210-323-0000	\$7,500.00	\$6,585.73	POLICE	VALVOLINE LLC	MAINTENANCE ON POLICE VEHICLES
69-2026	1/1/26	2081-210-323-0000	\$5,000.00	\$5,000.00	POLICE	CRONIN FORD NORTH	REPAIRS/MAINTENANCE ON POLICE/PUBLIC WORKS VEHICLES
71-2026	1/9/26	2081-210-323-0000	\$4,000.00	\$4,000.00	POLICE	A-1 SPRINKLER CO., INC.	FIRE EXTINGUISHERS, HOOD INSPECTIONS, FIRE ALARMS
80-2026	1/9/26	2081-210-323-0000	\$2,500.00	\$2,500.00	POLICE	Best One Tire and Service of Mid America, Inc.	TIRES FOR ALL DEPARTMENTS
83-2026	1/9/26	2081-210-323-0000	\$1,000.00	\$1,000.00	POLICE	BUCKEYE POWER SALES CO. INC	GENERATOR MAINTENANCE FOR ALL BUILDINGS
97-2026	1/9/26	2081-210-323-0000	\$1,500.00	\$1,500.00	POLICE	BUTLER COUNTY SHERIFF	RADIOS AND SHERIFF DISPATCHING FEES
105-2026	1/1/26	2081-210-323-0000	\$1,200.00	\$1,010.00	POLICE	CT SECURITY SERVICES	CAMERA SECURITY AT POLICE DEPARTMENT AND REPAIRS TO DOOR ADMIN
61-2026	1/9/26	2081-210-323-0000	\$2,000.00	\$0.00	POLICE	HUNTINGTON CREDIT CARD	CREDIT CARD PURCHASES FOR ALL DEPARTMENTS
76-2026	1/9/26	2081-210-323-0000	\$1,000.00	\$1,000.00	POLICE	MITCHELL WILLIAMS	REIMBURSEMENT FOR PARKING WHILE AT TRAINING
78-2026	1/9/26	2081-210-323-0000	\$1,500.00	\$1,500.00	POLICE	ALTAFIBER	TELEPHONES FOR ALL BUILDINGS
99-2026	1/9/26	2081-210-323-0000	\$1,200.00	\$1,020.00	POLICE	AT&T MOBILITY II, LLC	CELL PHONES FOR POLICE DEPARTMENT
88-2026	1/9/26	2081-210-323-0000	\$7,500.00	\$7,253.00	POLICE	DUKE ENERGY	ELECTRICITY FOR ALL DEPARTMENTS - STREETLIGHTS
54-2026	1/13/26	2081-210-330-0000	\$20.00	\$0.00	POLICE	BUTLER COUNTY WATER & SEWER DEPT.	WATER AND SEWER INVOICES
62-2026	1/9/26	2081-210-341-0000	\$1,650.00	\$1,571.49	POLICE	SHRED-IT US JV LLC	SHREDDING AT POLICE DEPARTMENT
73-2026	1/9/26	2081-210-341-0000	\$2,750.00	\$2,750.00	POLICE	AT&T MOBILITY II, LLC	CELL PHONES FOR POLICE DEPARTMENT
77-2026	1/9/26	2081-210-351-0000	\$17,860.00	\$16,237.32	POLICE	DUKE ENERGY	ELECTRICITY FOR ALL DEPARTMENTS - STREETLIGHTS
81-2026	1/9/26	2081-210-352-0000	\$1,200.00	\$1,162.36	POLICE	BUTLER COUNTY WATER & SEWER DEPT.	WATER AND SEWER INVOICES
85-2026	1/9/26	2081-210-360-0000	\$144.22	\$0.00	POLICE	SHRED-IT US JV LLC	SHREDDING AT POLICE DEPARTMENT
90-2026	1/9/26	2081-210-360-0000	\$3,625.00	\$3,625.00	POLICE	PROFESSIONAL COUNSELING SERVICES OF OHIO, LLC	ANNUAL WELLNESS CHECKS FOR POLICE OFFICERS - 2025 INVOICE
99-2026	1/9/26	2081-210-360-0000	\$800.00	\$800.00	POLICE	ADJUDICATION LAB INC	DRUG TESTING FOR EMPLOYEES
81-2026	1/9/26	2081-210-360-0000	\$1,000.00	\$1,000.00	POLICE	AUMKAR LLC	DRYCLEANING
85-2026	1/9/26	2081-210-360-0000	\$500.00	\$500.00	POLICE	BETHESDA HEALTHCARE	DRUG TESTING AND EAP
90-2026	1/9/26	2081-210-360-0000	\$205,100.00	\$188,009.67	POLICE	BUTLER COUNTY SHERIFF	RADIOS AND SHERIFF DISPATCHING FEES
			\$990.00	\$990.00	POLICE	CDW/G	SOPHOS CYBER SECURITY FOR ALL DEPARTMENTS

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 26-21**

**RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE  
PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING  
ADMINISTRATOR TO INITIATE COMPLAINT.**

**WHEREAS:** Uncontrolled vegetation, unsecured property, improper parking of vehicles, and/or refuse, junk, and debris were reported at the properties listed below; and

• 7258 Dixon Dr - Junk and Debris, Licensing of Vehicles

**WHEREAS:** The Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, or securing the property, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

**WHEREAS:** The Fairfield Township zoning resolution outlines zoning guidelines to promote public health, safety, comfort, and welfare of the residents of Fairfield Township. Violations of a provision of the resolution have been observed and proper notice has been delivered; and

**WHEREAS:** The Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

**WHEREAS:** In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows:

**SECTION 1:** That this Board specifically finds and hereby determines that the unsecured property, inoperable vehicles, improperly stored vehicles, uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87.

**SECTION 2:** That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Administrator shall cause the nuisances to be removed, and the Township shall notify the County "Auditor to assess such cost-plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87.

**SECTION 3:** The Board hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 4:** This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 5:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 6:** This Resolution shall be declared an emergency and shall take effect at the earliest period allowed by law and to facilitate remediation of the nuisance throughout the growing season.

**Adopted:** February 10, 2026

**Board of Trustees**

Michael Berding: \_\_\_\_\_

**Vote of Trustees**

\_\_\_\_\_

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Katherine Barbiere, Township Law Director



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT  
6032 MORRIS ROAD  
FAIRFIELD TOWNSHIP, OHIO 45011  
513-887-4400

Case Date:	5/6/2025	Courtesy Notice Date:	9/5/2025
Fairfield Twp Violation #	25-083	NOV Issue Date:	1/20/2026
Address of Violation:	7258 DIXON DR	Final NOV Issue Date:	
Complainant Name:	Tina Maggard		
Description:	Junk everywhere in front and back yards. Sick dying trees near property lines. Tree planted within a couple feet of sewer lines. Looks like a fire trap, can't imagine the inside is safe. The man is mentally ill. He is often rooting through the neighbors trash. He is constantly yelling/harassing us and wandering talking to himself. He is a hoarder. Trash can on the roof! Everytime he pulls up he has another truck load of junk. Shipping containers and truck bodies. Tarps on other piles of junk. Garage is full and unpassable. Wood piles everywhere attracting insects and rodents. Noise making tin pans in trees. Diverting storm runoff to our yard causing fence damage causing us to replace and modify landscape plans because of it. Something has to be done to clean up this house. We have spent thousands of dollars improving our property. He is retaliatory and would prefer to remain anonymous.		
Disposition:	Send to Trustees		
Assigned to:	Nick Armstrong		

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## Property

Parcel # A0300033000019      Address 7258 DIXON DR      Owner Name KOEDEL,MIKE AND BRENDA

---

## Violations

**Code:** 533 Junk

**Status:** In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

**Date:** 8/25/2025 8:38:00 AM

**Required Actions:**  
Junk and debris in driveway  
Truck bed in back of property  
Junk and debris, weeds in Pool



**Code:** 532.3 Licencing of Vehicles/Trailers

**Status:** In Violation

No vehicles or trailers of any type without current license plates shall be parked or stored in any Zoning District other than in a completely enclosed building.

**Date:** 1/20/2026 3:26:00 PM

**Required Actions:**



**Code:**

**Status:** In Violation

**Date:** 1/20/2026 3:27:00 PM

**Required Actions:**



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**Notes**

Date: 9/16/2025 By: Nick Armstrong  
Note: 513.257.5655  
resident said hes working on it and cleaning it up.  
Note: owner called and said he is working on getting it resolved.

Date: 1/6/2026 By: Nick Armstrong  
Note: Attempted to contact Mr. Kodale, left a voicemail to return my call.

Date: 1/20/2026 By: Nick Armstrong  
Note: On 1-6-2026 I called Mr. Koedel and left a voicemail in regard to the items in front of his house, he did not return my phone calls  
On 1/20/2026  
Chuck and I went out to the property. We got updated photos while walking to the front door of the house. I rang the door bell and knocked, no one answered. Will update notes and photos in GovPilot and proceed with the violation.

Date: 1/29/2026 By: Nick Armstrong  
Note: Property owner called said he will be working on cleaning up his driveway. When can you get the stuff cleaned up under the tarps. Would not give a date of completion. Keep mentioning stuff under tarp.

2/9/2026  
513-257-5655



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT  
6032 MORRIS ROAD  
FAIRFIELD TOWNSHIP, OHIO 45011  
513-887-4400

## **NOTICE OF NUISANCE ABATEMENT VIOLATION**

Under Fairfield Township Zoning Resolution and  
(ORC 505.87 & 505.871)

Case Number: 25-083

Date: 1/20/2026

Property Owner: KOEDEL,MIKE AND BRENDA  
7258 DIXON DR  
FAIRFIELD TOWNSHIP ,OH 45011

Address in Violation: 7258 DIXON DR  
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300033000019

YOU ARE HEREBY NOTIFIED that you are in Violation of the Fairfield Township Zoning Resolution and/or sections 505.87 & 505.871 of the ORC at the property located at 7258 DIXON DR.

In accordance with the Fairfield Township Zoning Resolution, your property is in violation of the following section(s):

**Code: 533 Junk**

**Status: In Violation**

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Required Actions: Junk and debris in driveway

Truck bed in back of property

Junk and debris, weeds in Pool

Comments/Notes:



**Code: 532.3 Licencing of Vehicles/Trailers**

**Status: In Violation**

No vehicles or trailers of any type without current license plates shall be parked or stored in any Zoning District other than in a completely enclosed building.

Required Actions:

Comments/Notes:



Code:

Status: In Violation

Required Actions:

Comments/Notes:



You must remedy the situation within **TEN (10) days** before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

1/20/2026

Date

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 26-22**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF PART-TIME FIREFIGHTER/EMT  
SAMUEL CHITTUM TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT, AT AN  
HOURLY RATE OF \$19.50 PER/HOUR, WITH A 12-MONTH PROBATIONARY PERIOD.**

**WHEREAS:** There is need for a part-time Firefighter/EMT in the Fire Department and the Fire Chief recommends the hiring of Samuel Chittum with a start date of January 5, 2026, to fulfill that need and contribute to the health, safety, and welfare of the residents of Fairfield Township; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Fire Chief to appoint part-time Firefighter/EMT, Samuel Chittum, at an hourly rate of \$19.50, with a 12-month probationary period.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted: February 10, 2026**

**Board of Trustees**

Michael Berding: \_\_\_\_\_

**Vote of Trustees**

\_\_\_\_\_

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

**APPROVED AS TO FORM:**

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbiere, Township Law Director

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 26-23**

**RESOLUTION AUTHORIZING CRACK SEAL TO BE PURCHASED AT A PRICE NOT TO EXCEED \$10,000.00.**

**WHEREAS:** The maintenance and repairs of roads is one of the primary responsibilities of Townships;

**WHEREAS:** Improved roads will benefit the health, safety, and welfare of the residents of Fairfield Township;

**WHEREAS:** Use of repair processes including, but not limited to, Durapatch, milling, hot patch and crack sealing will prolong road life and improve road conditions;

**WHEREAS:** This will be taken from RID Fund #4903; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the purchase of crack seal at a total cost not to exceed \$10,000.00.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** February 10, 2026

**Board of Trustees**

**Vote of Trustees**

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

**APPROVED AS TO FORM:**

Shelly Schultz, Fairfield Township Fiscal Officer

Katherine Barbiere, Township Law Director

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 26-24**

**RESOLUTION CERTIFYING TOWNSHIP HIGHWAY MILEAGE FOR 2025.**

**WHEREAS:** Section 4501.04 of the ORC requires the Township to certify township highway mileage each year those of which are used and maintained by Fairfield Township; and

**WHEREAS:** The total certified mileage at the end of Calendar Year 2025 for Fairfield Township in Butler County was 81.556 miles as certified by the Board of Trustees and reported to the Director of Transportation in 2025; and

**WHEREAS:** Fairfield Township did gain new mileage in 2025 in the amount of .218 miles; and

**WHEREAS:** The County Engineer has certified Fairfield Township's Lane miles to be 81.556 for 2025 and the Fairfield Township Trustees agree and hereby certify that amount to the Director of Transportation.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Fairfield Township Trustees hereby certify the 2025 lane mileage to be 81.556 miles.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** February 10, 2026

**Board of Trustees**

Michael Berding: \_\_\_\_\_

**Vote of Trustees**

\_\_\_\_\_

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

Katherine Barbiere, Township Law Director



# Ohio Department of Transportation

Office of Technical Services

## 2025 Township Highway System Mileage Certification

**Note: This form must be submitted to ODOT no later than March 1, 2026  
or county mileage will be certified by default based on the best information available.**

The total certified mileage at the end of Calendar Year 2024 for FAIRFIELD Township  
in BUTLER County was 81.338 miles

As certified by the Board of Township Trustees or reported by the Director of Transportation,  
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY 2025 and determine the net increase or decrease in mileage.  
Add the net change to the 2024 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2025

the township was responsible for maintaining 81.556 miles of public roads.

\_\_\_\_\_  
Signature of Chairman of Board of Township Trustees

\_\_\_\_\_  
Date

\_\_\_\_\_  
Trustee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Trustee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Engineer Signature

\_\_\_\_\_  
Date

Comments:

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Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation

Office of Technical Services

Mail Stop #3210

1980 West Broad St. 2nd Floor

Columbus, Ohio 43223

Attn: Aaron Shvach (614) 466-5135 or aaron.shvach@dot.ohio.gov

Summary of 2025 ODOT Changes  
for Roads in BUTLER County,  
Township 01 , FAIRFIELD

Certified Mileage for 2024 : 81.338 Miles

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TWP 01 Route: T 3562 Route Name: OLINGER LN Change: 0.085

Reason For Change TR3562 OLINGER LN ACCEPTED FOR TOWNSHIP MAINTENANCE FROM PREVIOUSLY ACCEPTED PORTION EAST TO INTERSECTION WITH TR3586 BIRCH COURT. PART OF TIMBERHILL SECTION 4.

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TWP 01 Route: T 3586 Route Name: BIRCH COURT Change: 0.133

Reason For Change TR3586 BIRCH COURT ACCEPTED FOR TOWNSHIP MAINTENANCE FROM CUL DE SAC NORTH TO CUL DE SAC. PART OF TIMBERHILL SECTION 4.

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Total Changes: 0.218

Certified Mileage For: 2025 : 81.556 Miles

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 26-07**

**RESOLUTION TO APPROVE THE RENOVATION OF FIRE STATION 211 BY HGC  
CONSTRUCTION AT A BASE COST NOT TO EXCEED \$2,464,043.00 PLUS ALTERNATES IN  
THE COST OF \$130,567.89 FOR A TOTAL OF \$2,594,610.89  
AND PAID FROM MULTIPLE FUNDS.**

**WHEREAS:** The Fire Chief recommends that we renovate Fire Station 211 due to multiple deficiencies with the building including leaks in the roof, water intrusion in the floors, faulty technical equipment and an inefficient mechanical system; and

**WHEREAS:** The goal of the renovations would be to eliminate water leaking into the building from the roof and floors, and to upgrade all mechanical and tech systems in the building to improve efficiency; and

**WHEREAS:** The Township hired Community Design Alliance (CDA) to develop plans to receive bids for the renovations; and

**WHEREAS:** CDA and HCG have received multiple bids for all the renovations and have recommended a base price of \$2,464,043 with alternate bids for consideration with a total extra cost of \$130,567.89:

- Kitchen renovation - \$17,713.00
- Replace Lighting Rods - \$43,006.00
- Epoxy Apparatus Bays - \$60,979.19
- Replace Light Fixtures w/LED Fixtures - \$8,869.70

**WHEREAS:** The Fire Chief and Township Administrator recommend that the board approve all the alternates due to the necessity of the item, improvement of efficiency, lower cost because the contractor will already be there, and relocation of the existing personnel.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the renovation of Fire Station 211 at a base cost of \$2,464,043.00 plus alternates \$130,567.89 for a total cost of \$2,594,610.89 and authorizes the Administrator to sign a contract with HGC for those improvements.

**SECTION 2:** The Fiscal Officer is hereby authorized to make payments for the cost of the improvements from the following funds: SPTIF #2904 \$231,037.00, PRTIF #2906 \$2,279,699.89, SRTIF #2908 \$185,000.00, and BWTIF #2910 \$1,400.00.

**SECTION 3:** That the Princeton Road TIF Fund Appropriations be increased from \$1,685,089.00 to \$2,279,699.89 in line item 2906-760-720-0000.

**SECTION 4:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 5:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 6:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 7:** This resolution shall take effect at the earliest period allowed by law.

**Adopted: January 13, 2026**

**Board of Trustees**

Michael Berding: \_\_\_\_\_

**Vote of Trustees**

\_\_\_\_\_

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

Katherine Barbiere, Township Law Director

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 26-18**

**RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO SIGN A LETTER OF ENGAGEMENT WITH BRADLEY PAYNE FOR MUNICIPAL ADVISORY SERVICES.**

**WHEREAS:** The Fire Chief recommends that we renovate Fire Station 211 due to multiple deficiencies with the building including leaks in the roof, water intrusion in the floors, faulty technical equipment and an inefficient mechanical system; and

**WHEREAS:** the goal of the renovations would be to eliminate water leaking into the building from the roof and floors, and to upgrade all mechanical and tech systems in the building to improve efficiency; and

**WHEREAS:** the Township hired Community Design Alliance (CDA) to develop plans to receive bids for the renovations; and

**WHEREAS:** the total cost of construction is estimated to cost 2.6 million dollars and the Township Administrator recommends that the board look at alternate funding sources to help pay for the construction such as borrowing the necessary funds over a five (5) year period; and

**WHEREAS:** the Township Administrator recommends that the Township enter into an agreement with Bradley Payne to develop a comprehensive capital plan and serve as the lead negotiator for financing.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Fairfield Township Board of Trustees hereby authorizes the Township Administrator to sign a letter of engagement with Bradley Payne for Municipal Advisory Services.

**SECTION 2:** Bradley Payne will develop a comprehensive capital plan, produce and distribute schedules for the finance plan, manage the Request for Qualifications for financial partners, provide advice for all financing, facilitate complete and accurate investor disclosures, organize and facilitate bond rating presentations, serve as lead negotiator for negotiated financings, review post-pricing-day market trades in securities, closings, and review debt related policies.

**SECTION 3:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 4:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 5:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 6:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** January 13, 2026

**Board of Trustees**

Michael Berding: \_\_\_\_\_

**Vote of Trustees**

\_\_\_\_\_

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

ATTEST:

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Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

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Katherine Barbiere, Township Law Director

The Board of Trustees of the Township of Fairfield, County of Butler, Ohio met in regular session at 7:00 p.m. this 10<sup>th</sup> day of February, 2026, with the following members present:

Ms. Shannon Hartkemeyer

Mr. Michael Berding

Mr. Joseph McAbee

M\_\_\_\_\_. introduced the following resolution and moved its adoption:

**TOWNSHIP OF FAIRFIELD**  
**RESOLUTION NO. 26-25**

A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION (LIMITED TAX) CAPITAL IMPROVEMENT BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$3,000,000 TO PAY THE COSTS TO REHABILITATE AND IMPROVE A FIRE DEPARTMENT BUILDING, THE EXECUTION OF OTHER NECESSARY AGREEMENTS AND CERTIFICATES, AND DECLARING AN EMERGENCY.

WHEREAS, Fairfield Township, Butler County, Ohio (the "Township") is a limited home rule township under chapter 504 of the Ohio Revised Code; and

WHEREAS, Section 133.15 of the Ohio Revised Code provides authority for this Board of Township Trustees of Fairfield Township, Ohio (the "Board") to issue its bonds to finance the cost to the Township to rehabilitate and improve the Township's Fire Station 211 located at 6048 Morris Road within the Township, including construction, planning, legal costs, and other costs related thereto (the "Capital Improvements"); and

WHEREAS, the Fiscal Officer of the Township has certified to this Board that the estimated life or period of usefulness of the Capital Improvements is at least five years, the estimated maximum maturity of the Bonds described in Section 1 below is at least thirty (30) years; now, therefore,

BE IT RESOLVED by the Board of Township Trustees of Fairfield Township, Butler County, Ohio, that:

SECTION 1. It is necessary to issue bonds of the Township in a principal amount not to exceed \$3,000,000 (the "Bonds") for the purpose of paying, together with other lawfully available funds, the costs of the Capital Improvements, together with other permissible costs. The Bonds shall be issued pursuant to Chapter 133 of the Revised Code, this Resolution, the Bond Purchase Agreement, and the Certificate of Award, each as defined hereinafter.

SECTION 2. The Bonds shall be designated, "General Obligation (Limited Tax) Capital Improvement Bonds, Series 2026 (Fire Station Improvement Project)" or as otherwise designated in the Certificate of Award. The principal amount of Bonds is that amount, which together with

other lawfully available funds of the Township, is necessary for the aforesaid purpose. The Bonds shall be dated the date of issuance and shall mature and bear interest at the rates of interest as set forth in the Certificate of Award executed in accordance with Section 5 of this Resolution (the "Certificate of Award"). The rate or rates of interest on the Bonds shall be determined by the Township Administrator or the Fiscal Officer in the Certificate of Award in accordance with Section 5 of this Resolution, provided that the true interest cost for all of the Bonds shall not exceed six percent (6.00%) per annum. The Bonds shall be subject to the optional and mandatory redemption provisions, if any, as set forth in the Certificate of Award.

SECTION 3. The debt charges on the Bonds shall be payable in lawful money of the United States of America or in Federal Reserve funds of the United States of America as determined by the Township Administrator or the Fiscal Officer in the Certificate of Award, and shall be payable, without deduction for services of the Township's paying agent, at the office of the registrar and paying agent (the "Paying Agent and Registrar"). The Fiscal Officer may act as Paying Agent and Registrar or may designate an alternative Paying Agent and Registrar in the Certificate of Award. The Township Administrator or the Fiscal Officer are hereby authorized to enter into a Registrar Agreement, if advisable, on terms they deem most advantageous to the Township and in form satisfactory to Bond Counsel, in order to provide for the services of the Registrar as authenticating agent, Paying Agent and Registrar for the Bonds, all of which may be conclusively evidenced by the signing of a Registrar Agreement and amendments thereto.

Notwithstanding any other provision of this resolution to the contrary, with the approval of the Fiscal Officer, the Paying Agent and Registrar may enter into an agreement with the registered owner of a Bond providing for making all payments to that registered owner of principal of and interest on, and any premium on that Bond or any portion thereof (other than any payment of the entire unpaid principal amount thereof) at a place and in a manner (including wire transfer of federal funds) other than as provided above in this resolution, without prior presentation or surrender of such Bond, upon any conditions which shall be satisfactory to the Paying Agent and Registrar and the Township. That payment in any event shall be made to the person who is the registered owner of such Bond on the date that principal and premium is due, or with respect to the payment of interest, as of the applicable record date or other date agreed upon, as the case may be. The Paying Agent and Registrar will furnish a copy of each of these agreements, certified to be correct by an officer of the Paying Agent and Registrar, to any other paying agents for the Bonds and to the Township. Any payment of principal, premium or interest pursuant to such an agreement shall constitute payment thereof pursuant to, and for all purposes of, this resolution.

SECTION 4. The Bonds shall be signed by at least two members of this Board and by the Fiscal Officer in the name of the Township and in their official capacities, provided that those signatures may be a facsimile. The Bonds shall be issued in the denominations and numbers as requested by the Original Purchaser and approved by the Fiscal Officer in the Certificate of Award. The entire principal amount of each maturity of the Bonds may be represented by a single bond and shall be issued as fully registered securities and in book entry or other uncertificated, or certificated, form, as determined in the Certificate of Award, in accordance with Section 9.96 of the Ohio Revised Code if it is determined by the Fiscal Officer that issuance of fully registered securities in such applicable form will facilitate the sale and delivery of the Bonds. The Bonds shall not have coupons attached, shall be numbered as determined by the Fiscal Officer and shall express upon their faces the purpose, in summary terms, for which they are issued and that they are issued pursuant to the provisions of Revised Code Section 133.15 and this Resolution. As used in this section and this Resolution:

*“Bond Proceedings”* means, collectively, this Resolution, the Certificate of Award, the Registrar Agreement if any, the Bond Purchase Agreement, and such other proceedings of this Board, including the Bonds, that provide collectively for, among other things, the rights of holders and beneficial holders of the Bonds.

*“Bond Purchase Agreement”* means the Bond Purchase Agreement by and between the Township and the Original Purchaser, as approved by the Township Administrator or the Fiscal Officer, which approval shall be conclusively evidenced by the signing by the Township Administrator or the Fiscal Officer of such Bond Purchase Agreement.

*“Book entry form”* or *“book entry system”* means a form or system under which (i) the ownership of beneficial interests in the Bonds and the principal of, and interest on, the Bonds may be transferred only through a book entry, and (ii) a single physical Bond certificate is issued by the Township with respect to each maturity of the Bonds and payable only to a Depository or its nominee, with such Bonds “immobilized” in the custody of the Depository or its agent for that purpose. The book entry maintained by others than the Township is the record that identifies the owners of beneficial interests in the Bonds and that principal and interest.

*“Continuing Disclosure Agreement”* means the Continuing Disclosure Agreement which shall constitute the continuing disclosure agreement, if required by the Rule or otherwise agreed to by the Township, made by the Township for the benefit of the holders and beneficial owners of the Bonds in accordance with the Rule.

*“Depository”* means any securities depository that is a clearing agency under federal law operating and maintaining, with its Participants or otherwise, a book entry system to record ownership of beneficial interests in the Bonds or the principal of, and interest on, the Bonds and to effect transfers of the Bonds, in book entry form, and includes and means initially, if applicable, The Depository Trust Company (a limited purpose trust company), New York, New York.

*“Original Purchaser”* means the original purchaser of the Bonds pursuant to the Certificate of Award.

*“Participant”* means any participant contracting with a Depository under a book entry system and includes security brokers and dealers, banks and trust companies, and clearing corporations.

*“Rule”* means 15c2-12 prescribed by the SEC pursuant to the Securities Exchange Act of 1934, as amended.

*“SEC”* means the Securities and Exchange Commission.

The Bonds may be issued in certificated form registered in the name of the Original Purchaser, or to a Depository for use in a book entry system and, if and as long as a book entry system is utilized, (i) each maturity of the Bonds may be issued in the form of a single Bond made payable to the Depository or its nominee and immobilized in the custody of the Depository or its agent for that purpose; (ii) the beneficial owners in book entry form shall have no right to receive the Bonds in the form of physical securities or certificates; (iii) ownership of beneficial interests in book entry form shall be shown by book entry on the system maintained and operated by the Depository and its Participants, and transfers of the ownership of beneficial interests shall

be made only by book entry by the Depository and its Participants; and (iv) the Bonds as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the Township.

If any Depository determines not to continue to act as a Depository for the Bonds for use in a book entry system, the Fiscal Officer may attempt to establish a securities depository/book entry relationship with another qualified Depository. If the Fiscal Officer does not or is unable to do so, the Fiscal Officer, after making provision for notification of the beneficial owners by the then Depository and any other arrangements deemed necessary, shall permit withdrawal of the Bonds from the Depository, and shall cause the Bonds in certificated or payable form to be signed by the officers authorized to sign the Bonds and delivered to the assigns of the Depository or its nominee, all at the cost and expense (including any costs of printing), if the event is not the result of Township action or inaction, of those persons requesting such issuance.

The Fiscal Officer is also hereby authorized and directed, to the extent necessary or required, to enter into any agreements determined necessary in connection with a book entry system for the Bonds, after determining that the signing thereof will not endanger the funds or securities of the Township.

**SECTION 5.** The Bonds shall be sold to the Original Purchaser at a purchase price, not less than 97% of the principal amount thereof, plus accrued interest, if any, described in the Certificate of Award, and shall be awarded by the Fiscal Officer in accordance with law and the provisions of this Resolution. The Township Administrator or the Fiscal Officer shall sign the Certificate of Award referred to in Section 2 fixing the interest rate or rates which the Bonds shall bear and evidencing that sale to the Original Purchaser, cause the Bonds to be prepared, and have the Bonds signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Bonds if requested by the Original Purchaser, to or for the benefit of the Original Purchaser upon payment of the purchase price. The members of this Board, the Fiscal Officer, the Law Director, the Township Administrator and other Township officials, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution.

The Township Administrator and the Fiscal Officer each, individually or together, are hereby authorized to enter into a Bond Purchase Agreement with the Original Purchaser, if required, providing for the sale to and purchase by the Original Purchaser of the Bonds, in accordance with this Resolution and the terms of the Certificate of Award.

To the extent required by the Rule, or as otherwise requested and agreed to by the Township, the Fiscal Officer is hereby authorized and directed to establish procedures in order to ensure compliance by the Township with its Continuing Disclosure Agreement, including timely provision of information and notices as described above. Prior to making any filing required under the Rule, the Fiscal Officer shall consult with and obtain legal advice from, as appropriate, the Law Director and bond counsel selected by the Township. The Fiscal Officer, acting in the name and on behalf of the Township, shall be entitled to rely upon any such legal advice in determining whether a filing should be made. The performance by the Township of its Continuing Disclosure Agreement shall be subject to the annual appropriation of any funds that may be necessary to perform it.

SECTION 6. That for the purpose of providing the necessary funds to pay debt charges on the Bonds when and as due, there shall be levied on all taxable property in the Township, within the ten mill tax limitation, in addition to all other taxes, a direct tax annually during the period the Bonds are outstanding in an amount sufficient to pay debt charges on the Bonds when due, which tax shall not be less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution.

The amount of said tax to be levied or collected in any year shall be reduced by the amount to be available for the purpose of paying debt charges on the Bonds from (a) any surplus in the Township's Bond Retirement Fund, (b) the proceeds of sale of (i) the Bonds or (ii) any bonds of the Township issued for the purpose of retiring the Bonds at maturity, or (c) any other funds of the Township lawfully available and appropriated to pay debt charges on the Bonds. Said tax shall be and is hereby ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers and in the same manner and at the same time that taxes for general purposes for the year are certified, extended and collected. The funds derived from said tax levy hereby required shall be placed in the Township's Bond Retirement Fund (a separate and distinct fund), and, together with all interest collected on the same, shall be irrevocably pledged for the payment of the principal of and interest on the Bonds.

Nothing in the preceding paragraph in any way diminishes the irrevocable pledge of the full faith and credit and general property taxing power of the Township to the prompt payment of the debt charges on the Bonds.

SECTION 7. The Township covenants that it will use, and will restrict the use and investment of the proceeds of the Bonds in such manner and to such extent as may be necessary so that (a) the Bonds will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Sections 141, 148 or 149 of the Internal Revenue Code of 1986, as amended (the "Code") or (ii) be treated other than as bonds to which Section 103(a) of the Code applies, and (b) the interest on the Bonds will not be treated as an item of tax preference under Section 57 of the Code.

The Township further covenants that (a) it will take or cause to be taken such actions that may be required of it for the interest on the Bonds to be and remain excluded from gross income for federal income tax purposes, (b) it will not take or authorize to be taken any actions that would adversely affect that exclusion, and (c) it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Bonds to the governmental purpose of the borrowing, (ii) restrict the yield on investment property, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of those proceeds, and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Fiscal Officer, as the fiscal officer, or any other officer of the Township having responsibility for issuance of the Bonds is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the Township with respect to the Bonds as the Township is permitted to or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Bonds or interest

thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the Township, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Bonds, and (c) to give one or more appropriate certificates of the Township, for inclusion in the transcript of proceedings for the Bonds, setting forth the reasonable expectations of the Township regarding the amount and use of all the proceeds of the Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Bonds.

The Township hereby designates the Bonds as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Code. The Township hereby represents that all conditions are met for treating the Bonds as "qualified tax-exempt obligations" and as not to be taken into account under subparagraph (D) of Section 265(b)(3) of the Code. In that connection, the Township hereby represents and covenants that it, together with all its subordinate entities or entities that issue obligations on its behalf, or on behalf of which it issues obligations, in or during the calendar year in which the Bonds are issued, (i) have not issued and will not issue tax-exempt obligations designated as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code, including the aforesaid amount of the Bonds, in an aggregate amount in excess of \$10,000,000, and (ii) have not issued, do not reasonably anticipate issuing, and will not issue, tax-exempt obligations (including the aforesaid amount of the Bonds, but excluding obligations, that are private activity bonds as defined in Section 141 of the Code and excluding refunding obligations that are not advance refunding obligations as defined in Section 149(d)(5) of the Code to the extent that the amount of the refunding obligations does not exceed the outstanding principal amount of the refunded obligations) in an aggregate amount exceeding \$10,000,000, unless the Township first obtains a written opinion of nationally recognized bond counsel that such designation or issuance, as applicable, will not adversely affect the status of the Bonds as "qualified tax-exempt obligations."

Further, the Township represents and covenants that, during any time or in any manner as might affect the status of the Bonds as "qualified tax-exempt obligations", it has not formed or participated in the formation of, or benefited from or availed itself of, any entity in order to avoid the purposes of subparagraph (C) or (D) of Section 265(b)(3) of the Code, and will not form, participate in the formation of, or benefit from or avail itself of, any such entity. The Township further represents that the Bonds are not being issued as part of a direct or indirect composite issue that combines issues or lots of tax-exempt obligations of different issuers.

**SECTION 8.** In connection with the issuance of the Bonds herein authorized, the law firm of FBT Gibbons LLP is hereby retained to act as Bond Counsel to the Township. The legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with the issuance and sale of the Bonds and the rendering of the necessary legal opinions upon the delivery of the Bonds. In rendering those legal services, as an independent contractor and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of the Township in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, the

Township or any other political subdivision, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those legal services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those legal services, whether or not the Bonds are ever issued. The Fiscal Officer is authorized and directed, to the extent they are not paid by the Original Purchaser, to make appropriate certification as to the availability of funds for those fees and any reimbursement and to issue an appropriate order for their timely payment as written statements are submitted by that firm.

**SECTION 9.** The Fiscal Officer is directed to promptly deliver a certified copy of this Resolution and a copy of the Certificate of Award to the County Auditor of Butler County, Ohio.

**SECTION 10.** This Board determines that all acts and conditions necessary to be done or performed by the Township or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the Township have been performed and have been met, or will at the time of delivery of the Bonds have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 6) of the Township are pledged for the timely payment of the debt charges on the Bonds; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Bonds.

**SECTION 11.** This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the passage of this Resolution were taken in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including Section 121.22 of the Revised Code.

**SECTION 12.** The preambles hereto are and shall be construed to be integral and operative parts of this Resolution.

**SECTION 13.** This Resolution is declared to be in full force and effect immediately upon its passage.

**BE IT FURTHER RESOLVED** that this Board upon majority vote does hereby dispense with the requirement that this resolution be read on two separate days, and hereby authorizes the adoption of this resolution upon its first reading.

**Upon the unanimous vote of the Board, this resolution shall be adopted as an emergency measure necessary for the immediate preservation of the public peace, health, safety, or welfare of the community and for the further reason that it is necessary to issue the Bonds in a timely manner to provide for the necessary rehabilitation and improvement of Township fire service facilities. This Resolution shall become effective at the earliest date permitted by law.**

M\_\_\_\_\_. seconded the motion and the roll being called upon the question of passage, the vote resulted as follows:

Ms. Hartkemeyer -	_____
Mr. Berding -	_____
Mr. McAbee -	_____

Adopted at a regular meeting of the Board of Township Trustees on February 10, 2026.

ATTEST:

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Shelly Schultz, Township Fiscal Officer

APPROVED AS TO FORM:

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Katherine Barbiere, Township Law Director

Date: February 10, 2026

C E R T I F I C A T E

The undersigned, duly elected and acting Fiscal Officer of Fairfield Township, Butler County, Ohio, hereby certifies that the foregoing is a true copy of a Resolution duly passed at a regular meeting of the Board of Township Trustees of said Township on the 10<sup>th</sup> day of February, 2026, together with a true record of the roll call vote thereon, and that said Resolution has been duly entered upon the Journal of said Township.

It is hereby further certified that on \_\_\_\_\_, 2026, I filed a certified copy of said resolution with the auditor of Butler County, Ohio.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

---

Shelly Schultz  
Fairfield Township Fiscal Officer

R E C E I P T

Received this day a certified copy of the foregoing resolution.

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County Auditor, County of Butler, Ohio

## FISCAL OFFICER'S CERTIFICATE

To: The Board of Township Trustees of Fairfield Township, Butler County, Ohio

As fiscal officer of Fairfield Township (Butler County), Ohio (the “*Township*”), I certify in connection with your proposed issuance of General Obligation (Limited Tax) Capital Improvement Bonds, Series 2026 (Fire Station Improvement Project) in the maximum principal amount of \$3,000,000 (the “*Bonds*”), for the purpose of financing the rehabilitation and improvement of a fire station and related improvements thereto, including construction, planning and legal costs (the “*Improvements*”), together with permissible costs of issuance, that:

1. The estimated life or period of usefulness of each component of the Improvements is at least five years.
2. The estimated maximum maturity of the Bonds, calculated in accordance with Section 133.19 and 133.20 of the Revised Code, is thirty (30) years.

Dated: February \_\_, 2026

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Fiscal Officer  
Fairfield Township, Butler County, Ohio

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 26-26**

**RESOLUTION REVISING RESOLUTION 26-08 AUTHORIZING THE ADMINISTRATOR TO  
EXECUTE AGREEMENT WITH THE BUTLER COUNTY EMERGENCY MANAGEMENT  
COOPERATIVE PROGRAM, AT A TOTAL COST OF \$12,850.75.**

**WHEREAS:** The personnel, administrative and operational costs of the Butler County Emergency Management Agency are shared by all Butler County political subdivisions that have entered into agreements based upon population; and

**WHEREAS:** The Agreement contributes to the health, safety, and welfare of the residents of Fairfield Township, and we will take out of Fund No.'s 1000, 2021, 2081 and 2111;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Administrator to make the per capita payment to the Butler County Emergency Management Agency's Cooperative Program, at a total cost of \$12,850.75 due on or before March 1, 2026, as set forth on the attached Exhibit "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon It's first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** February 10, 2026

**Board of Trustees**

**Vote of Trustees**

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

Katherine Barbiere, Township Law Director



**BUTLER COUNTY, OHIO**  
**EMERGENCY MANAGEMENT AGENCY**



315 HIGH STREET, SUITE 670  
HAMILTON, OHIO 45011  
PHONE: 513.785.5810 - FAX: 513.785.5811  
EMAIL: BCEMA@BUTLERCOUNTYOHIO.ORG

December 18, 2025

Mr. Chuck Goins  
Fairfield Township  
6032 Morris Rd.  
Fairfield Township, OH 45011

Dear Mr. Goins,

The Butler County Emergency Management Agency's personnel, administrative and operational costs are shared by all political subdivisions that have entered into the Butler County Emergency Management Cooperative Agreement. The Fairfield Township share for the 2026 fiscal year will be \$12,850.75.

The per capita amount, .55, represents the increase that was approved by the Butler County EMA Executive Committee, as provided in the Butler County Emergency Management Cooperative Agreement. The Fairfield Township population of 23,365 is derived from figures published by Ohio.gov Research Office/A State Affiliate of the U.S. Census Bureau - 2024 Census. The Butler County EMA Executive Committee approved this funding formula at its October 22, 2024, meeting.

We are providing you with this information to assist you in preparing your 2026 budget, your invoice is attached.

The window for the 2026 per-capita payment to be received at BCEMA is from January 1, 2026, through March 1, 2026.

Should you or your council have any questions or concerns, please feel free to give me a call at (513) 785-5810.

Thank you,

Jim Bolen  
Director

Butler County Emergency Management Information Hotline - (513) 785-5800.



@ButlerCOEMA



www.butlercountyohio.org/ema/



@butlercountyema

## INVOICE

*Butler County  
Emergency Management Agency  
315 High St., Suite 670  
Hamilton, Ohio 45011  
Phone (513) 785-5810  
Fax (513) 785-5811*

SOLD TO:

Mr. Chuck Golns  
Fairfield Township  
6032 Morris Rd.  
Fairfield Township, OH 45011

INVOICE NUMBER | 2026-20007

INVOICE DATE | January 1, 2026

DUE March 1, 2026

**SHIPPED TO:**

[Shipped To]

QTY

**DESCRIPTION**

**PRICE**

**AMOUNT**

1

Per Capita 2026

**\$12,850.75**    **\$12,850.75**

<b>SUBTOTAL</b>	\$12,850.76
<b>TAX RATE</b>	
<b>TAX</b>	0.00
<b>FREIGHT</b>	0.00
	\$12,850.76
	<b>TOTAL DUE</b>

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 26-27**

**RESOLUTION REVISING THE 2026 PERMANENT APPROPRIATIONS BY ATTACHED  
FUND TOTALS FOR FISCAL YEAR COMMENCING JANUARY 1, 2026.**

**WHEREAS:** The Permanent Appropriations were originally approved in December of 2025 and must be approved no later than the end of March 2026; and

**WHEREAS:** It is necessary to revise the budget due to certain expenditures being carried over from last year and that were not accounted for in the new budget; and

**WHEREAS:** The Board currently desires to approve revised Permanent Appropriations for Fairfield Township.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby adopts the Permanent Appropriations Budget for fiscal year commencing January 1, 2026, a copy of which is attached as Exhibit "A" and made a part of this resolution by reference.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted: February 10, 2026**

**Board of Trustees**

Michael Berding: \_\_\_\_\_

**Vote of Trustees**

\_\_\_\_\_

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

Katherine Barbiere, Township Law Director

**Fiscal Year 2026 Budget Appropriations – Fairfield Township**

<b>FUND</b>	<b>EXPENDITURES</b>	<b>TOTAL LINE ITEM</b>	<b>TOTAL FUND</b>
<b>GENERAL</b>			<b>\$5,675,410.00</b>
#1000	Salaries	\$ 700,000.00	
	Employee Benefits	\$ 308,955.00	
	Purchased Services	\$ 440,955.00	
	Supplies and Materials	\$ 33,500.00	
	Other	\$ 192,000.00	
	Capital	\$ 0.00	
	Transfers	\$4,000,000.00	
<b>MOTOR VEHICLE</b>			<b>\$40,400.00</b>
#2011	Purchased Services	\$14,900.00	
	Supplies and Materials	\$12,000.00	
	Other	\$13,500.00	
	Capital	\$ 0.00	
<b>GAS TAX</b>			<b>\$375,705.00</b>
#2021	Purchased Services	\$260,705.00	
	Supplies and Materials	\$115,000.00	
	Other	\$0.00	
	Capital	\$0.00	
<b>ROAD AND BRIDGE</b>			<b>\$743,960.00</b>
#2031	Salaries	\$503,100.00	
	Employee Benefits	\$225,800.00	
	Purchased Services	\$ 15,060.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
<b>POLICE FUND</b>			<b>\$2,371,335.00</b>
#2081	Salaries	\$ 350,000.00	
	Employee Benefits	\$1,056,850.00	
	Purchased Services	\$ 649,985.00	
	Supplies and Materials	\$ 238,600.00	
	Other	\$ 75,900.00	
	Capital	\$ 0.00	
<b>FIRE FUND</b>			<b>\$4,197,700.00</b>
#2111	Salaries	\$1,800,000.00	
	Employee Benefits	\$1,345,700.00	
	Purchased Services	\$ 691,200.00	
	Supplies and Materials	\$ 181,300.00	
	Other	\$ 179,500.00	
	Capital	\$ 0.00	
<b>SAFETY SERVICES</b>			<b>\$1,620,000.00</b>
#2191	Salaries	\$1,600,000.00	

	Employee Benefits	\$ 0.00	
	Purchased Services	\$ 20,000.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
<b>DRUG LAW ENFORCE</b>			<b>\$100.00</b>
#2221	Purchased Services	\$ 100.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
<b>PERMISSIVE MOTOR VEHICLE</b>			<b>\$91,960.00</b>
#2231	Purchased Services	\$91,960.00	
	Supplies and Materials	\$0.00	
	Other	\$0.00	
	Capital	\$0.00	
<b>ENFORCEMENT EDUC</b>			<b>\$8,350.00</b>
#2271	Purchased Services	\$ 8,350.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
<b>ARPA</b>			<b>\$0.00</b>
#2273			
<b>FIRE AND RESCUE</b>			<b>\$945,000.00</b>
#2281	Salaries	\$945,000.00	
	Employee Benefits	\$ 0.00	
	Purchased Services	\$ 0.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
<b>LIGHTING DISTRICT</b>			<b>\$194,000.00</b>
#2401	Purchased Services	\$194,000.00	
<b>JEDD HAMILTON</b>			<b>\$2,513,700.00</b>
#2901	Salaries	\$2,156,100.00	
	Employee Benefits	\$ 0.00	
	Purchased Services	\$ 0.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 357,600.00	
<b>JEDD FAIRFIELD</b>			<b>\$6,000.00</b>
#2902	Salaries	\$ 0.00	
	Employee Benefits	\$ 0.00	
	Purchased Services	\$ 5,900.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 100.00	
	Capital	\$ 0.00	

<b>TIF STORYPOINT</b>			<b>\$308,050.00</b>
#2904	Purchased Services	\$ 77,013.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$231,037.00	
	Debt Service	\$ 0.00	
<b>TIF PRINCETON ROAD</b>			<b>\$2,839,648.00</b>
#2906	Purchased Services	\$ 860,000.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$1,685,098.00	
	Debt Service	\$ 294,550.00	
<b>TIF SEWARD ROAD</b>			<b>\$1,505,000.00</b>
#2908	Purchased Services	\$1,320,000.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 185,000.00	
	Debt Service	\$ 0.00	
<b>ONE OHIO FUND</b>			<b>\$48,000.00</b>
#2909	Purchased Services	\$48,000.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
	Debt Service	\$ 0.00	
<b>TIF BRIDGEWATER</b>			<b>\$40,400.00</b>
#2910	Purchased Services	\$39,000.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 1,400.00	
	Debt Service	\$ 0.00	
<b>EQUITABLE SHARING</b>			<b>\$15,029.00</b>
#2911	Purchased Services	\$ 0.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$15,029.00	
<b>RESIDENTIAL INCENTIVE DISTRICT</b>			<b>\$375,000.00</b>
#4903	Purchased Services	\$375,000.00	
	Supplies and Materials	\$ 0.00	
	Other	\$ 0.00	
	Capital	\$ 0.00	
	Debt Service	\$ 0.00	
<b>TOTAL ALL FUNDS</b>			<b>\$23,914,747.00</b>

		2026		
Fund	Number	Revenues	Expenditures	Balance
General	1000	\$ 1,630,121.00	\$ 5,675,410.00	\$ 4,742,373.56
Motor Vehicle	2011	\$ 40,400.00	\$ 40,400.00	\$ 37,930.23
Gasoline Tax	2021	\$ 375,705.00	\$ 375,705.00	\$ 522,355.69
Road & Bridge	2031	\$ 943,890.00	\$ 743,960.00	\$ 500,412.56
Police	2081	\$ 3,118,412.00	\$ 2,371,335.00	\$ 804,650.56
Fire	2111	\$ 5,328,550.00	\$ 4,197,700.00	\$ 1,258,189.04
Safety Services	2191	\$ 1,885,700.00	\$ 1,620,000.00	\$ 457,341.71
Drug Law Enforce	2221	\$ -	\$ 100.00	\$ 0.68
Perm Motor Veh	2231	\$ 74,740.00	\$ 91,960.00	\$ 104,779.36
Law Enforce Trust	2261	\$ -	\$ -	\$ -
Enforce Education	2271	\$ -	\$ 8,350.00	\$ -
ARPA	2272	\$ -	\$ 3,404.87	\$ (0.00)
First Responders	2273	\$ -	\$ -	\$ -
Fire & Ambulance	2281	\$ 945,000.00	\$ 945,000.00	\$ 335,487.08
Lighting District	2401	\$ 190,000.00	\$ 194,000.00	\$ 40,443.23
JEDD - Ham	2901	\$ 792,850.00	\$ 2,513,700.00	\$ 470,699.76
JEDD - Fairfield	2902	\$ 31,200.00	\$ 6,000.00	\$ 75,944.10
TIF - Millikin	2903	\$ -	\$ -	\$ -
TIF - Storypoint	2904	\$ 308,050.00	\$ 308,050.00	\$ 639,237.51
TIF - Princeton	2906	\$ 2,792,650.00	\$ 2,839,648.00	\$ 1,815,605.93
TIF Seward	2908	\$ 1,505,000.00	\$ 1,505,000.00	\$ 597,165.04
One Ohio	2909	\$ 65,000.00	\$ 48,000.00	\$ 107,904.78
TIF - Bridgewater	2910	\$ 40,400.00	\$ 40,400.00	\$ 5,984.33
Equitable Sharing	2911	\$ -	\$ 15,029.00	\$ 0.26
Litter Management	2924	\$ -	\$ -	\$ 700.00
Project Fund	4902	\$ -	\$ -	\$ -
RID Capital Projects	4903	\$ 328,250.00	\$ 375,000.00	\$ 1,128,510.33
<b>Totals</b>		<b>\$20,395,918.00</b>	<b>\$ 23,918,151.87</b>	<b>\$ 13,645,715.74</b>

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 26-28**

**RESOLUTION APPOINTING MEMBERS TO THE FAIRFIELD TOWNSHIP ZONING  
COMMISSION AND BOARD OF ZONING APPEALS EFFECTIVE FEBRUARY 1, 2026, FOR A  
FIVE-YEAR PERIOD ENDING JANUARY 31, 2031.**

**NOW, THEREFORE, BE IT RESOLVED**, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board of Trustees hereby appoints \_\_\_\_\_ a member of the Fairfield Township Zoning Commission Board effective February 1, 2026, for a five-year period expiring January 31, 2031.

**SECTION 2:** The Board of Trustees hereby appoints \_\_\_\_\_ a member of the Fairfield Township Zoning Commission Board effective February 1, 2026, for a five-year period expiring January 31, 2031.

**SECTION 3:** The Board of Trustees hereby appoints \_\_\_\_\_ a member of the Fairfield Township Board of Zoning Appeals effective February 1, 2026, for a five-year period expiring January 31, 2031.

**SECTION 4:** The Board of Trustees hereby appoints \_\_\_\_\_ a member of the Fairfield Township Board of Zoning Appeals effective February 1, 2026, for a five-year period expiring January 31, 2031.

**SECTION 5:** The Board of Trustees hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 6:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 7:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 8:** This resolution shall take effect at the earliest period allowed by law.

Adopted: February 10, 2026

**Board of Trustees**

Michael Berding: \_\_\_\_\_

**Vote of Trustees**

\_\_\_\_\_

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

Katherine Barbiere, Township Law Director

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